GoToWebinar

Guidelines for online
SEMM Technological Roundtables

- Before connecting to the webinar please remember to close all the other APP that you do not need, including email systems;

- We suggest to connect to the platform at least 10-15 minutes before the webinar starts; this is necessary in case you need to download the GoToWebinar App (this is required only for the first access) or just to check technical problems in advance.
- Register to the webinar ONLY using your institutional email address

GUIDELINES FOR ATTENDEES

When a webinar is scheduled, you will first receive an invitation to join as attendee.

Data: lunedì 11 maggio 2020 18:18
Oggetto: Mid Term Webinar

Please register for Mid Term Webinar on May xxxxxx:

https://attendee.gotowebinar.com/register/436639637622xxxxx

After registering, you will receive a confirmation email containing information about joining the webinar.

Webinar password: xxxxxx01

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Thanks and ciao
Sabrina

To attend the webinar, you need to register through the link you can find in the email. You can do it ahead of time or right before joining the related session. Please consider 10-15' the first time you connect, in order to download the related app.

Once you have successfully registered, you will receive a confirmation email that includes specific join information.


You will be asked your preference between using the related app (the download will start automatically) or the web connection. It is also possible to check and test your system requirements to avoid any connection issues.

At the scheduled time, you can join as follows:

Link: Click the Join link you will find in your confirmation email to be instantly launched into session.

Webinar ID: go here and enter the 9-digit Webinar ID you will find in your confirmation email.

If you reach the session before the organizers, you will see the "waiting for organizers" screen Once the organizer starts the webinar, this screen will disappear, and the event will begin.
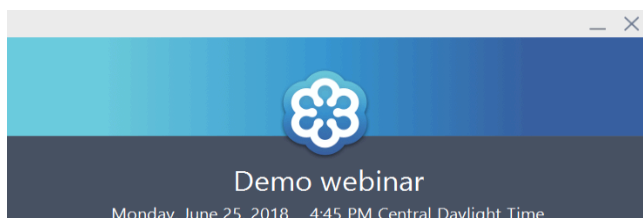
During a session, your microphone will be muted, but you will be able to ask questions to the organizers by writing them in the *question pane*. Depending on the organization, the organizer can decide to forward the question to the presenter who will read and answer, or to read it directly.
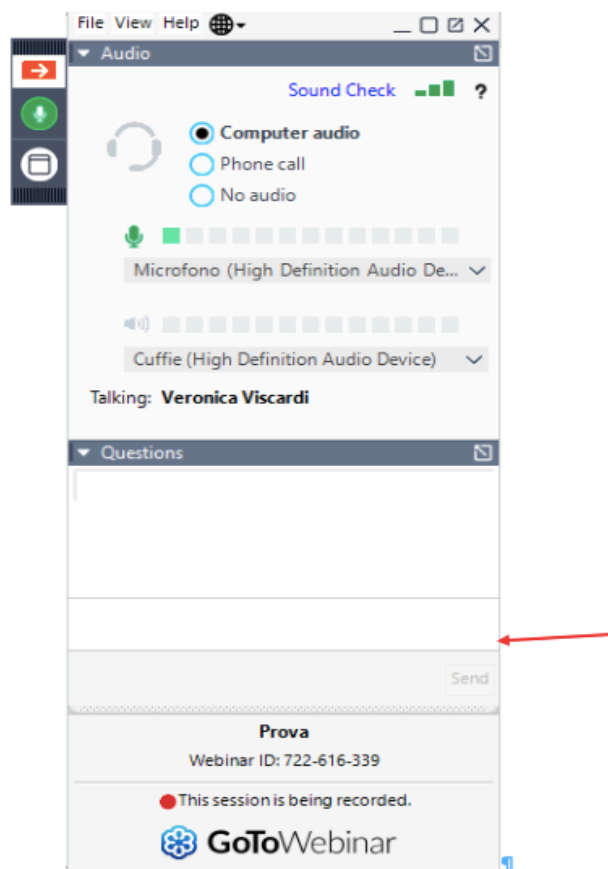
You can cancel the registration before the event or abandon it at any time during the session.